



MLS Add/Edit Form

Email: Support@MLSTechnology.com or Fax: (918) 663-8815

NOTE: ALL MLS users can upload photos, tours, and enter open houses on their own listings without needing Add/Edit permissions. In addition, they can enter and access files for their listings via Transaction Desk.

Please select one option below:

Self Add/Edit - A person needing to Add/Edit their own listings

Office Add/Edit - A person needing to Add/Edit listing for their office

Company Add/Edit - A person needing to Add/Edit listing for their entire company

***I, the MLS Participant, authorize the following person to have the above selected permissions:**

***Print Name:** _____

***Login ID:** _____ **License Number:** _____

By signing this, I also agree I will notify MLS Technology immediately if this person is no longer affiliated with my company or I wish to remove their permissions for any other reason. Further I will submit an updated versions of this form anytime I would like to modify their permissions, at which time, the new form will supersede any previously authorized permissions.

***MLS Participant (Broker) Print:** _____ **Date:** _____

***MLS Participant (Broker) Signature:** _____

***Company Name:** _____ ***Office ID:** _____

**Info Required*